CONTENTS

	Page
List of Illustrations	viii
List of Tables	ix
Acknowledgements	xi
Foreword and Tribute	xiii
Preface	XV
Preface to the First Edition	xvii
Preface to the Revised Edition	xxi
Chapter	
1. Research and the Researcher	1
2. Basic Elements of a Research Proposal	38
3. Collecting and Organizing Materials	47
4. Analysis and Evaluation of Materials	89
5. Interrogation of a 'Text'	107
6. Footnotes, Endnotes, Textnotes, Bibliographical Entries and Reference Abbreviations	162
7. Footnotes, Endnotes, Textnotes, Bibliographical Entries for Electronic Sources	226
8. The Use of Quotations	251
9. Illustrative Materials and Tables	266
10. Format of the Research Report	283
11. Plagiarism	328
12. Preparation of Book Reviews/Reports	345
Bibliography of Further Guides	354
Appendix I: Table of Transliteration	359
Appendix II: Guide for Proof Readers	363
Index	366